



St. Anthony Code of Conduct **2022-2023**

The St. Anthony code of conduct, in compliance with the Safe and Caring Schools Policy, strives to live by the virtues which allow everyone to learn in a safe and positive environment.

The St. Anthony Code of Conduct is based on the objective of developing self-control, self-direction, respect for ourselves and mutual respect for others and the environment. The Code of Conduct recognizes the inherent dignity and rights of every person.

Sections

1. Self-Discipline
 2. Expected Behaviours
 3. Additional Rules and Procedures
 4. Potential Consequences
 5. Parents/Guardians/Visitors (new for 2022-2023)
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1. Self-Discipline

The fostering of self-discipline is encouraged by:

- Providing effective instruction, and modelling, for students to take pride in learning.
- Promoting activities which build positive student attitudes and behaviours.
- Involving students in cooperative learning situations where group problem-solving is exercised.
- Continually communicating with students regarding the appropriateness of certain behaviour in different situations.
- Acknowledging and encouraging appropriate behaviours.
- Jointly setting class rules as well as essential agreements and working together to maintain them.
- Communicating with parents in an effort to work together to help each student improve their own behaviour.
- Outlining clear expectations and guidelines of daily operation. The teacher will inform both the parents and the principal of a student's difficulty operating within these parameters.

2. Expected Behaviours

It is important to establish an understanding of *Expected Behaviours*. The following are all examples of behaviours that are **not tolerated** be it within the building, on school grounds, on school transportation, and on field trips:

- Any type of harassment and/or discrimination*, type of violence** (including play fighting), bullying*** and/or aggressive verbal confrontations.
- Non-compliance or disrespect towards any adult in a position of authority representing St. Anthony School.
- Profane language, swearing, discriminatory and/or racial slurs will not be tolerated.
- Disruptions in class/learning environment.
- Any use of social media that causes harm to anyone in the St. Anthony community.
- Defacement or damage to school property or other students or staff's personal property.
- Throwing of snowballs or dangerous objects.
- Any behaviour that interferes with the learning of others.
- Any behaviour that is unsafe (games which involve tackling or other rough contact are not permitted).

* Acts of harassment and bullying include, but are not limited to, those acts based on a person's actual or perceived race, colour, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex.

**Violence is defined in the Education Act (Article 13) as: "Any intentional demonstration of verbal, written, physical, psychological or sexual force which causes distress and injures, hurts, or oppresses a person by attacking their psychological or physical integrity or well-being, or their rights of property".

***Bullying is defined in the Education Act (Article 13) as: "A repeated direct or indirect behaviour, comment, act or gesture whether deliberate or not, including in cyberspace, which occurs in the context where there is an imbalance between the persons concerned and which causes distress and injures, hurts, oppresses, intimidates or ostracizes".

It is the responsibility of the school to take action when behaviour that is considered to be bullying and/or is violent in nature, has an adverse impact on the learning and social environment of the school (be it for an individual, or group of students).

For a more comprehensive list of what constitutes bullying and/or violent behaviour, please read our Policy of Safe and Caring Schools found at www.lbpsb.qc.ca

3. Additional Rules and Procedures

- 3.1. Students are expected to dress appropriately for school. The following are not appropriate: visible underwear, offensive prints and/or slogans, torn clothing, spaghetti straps, backless, tube tops, tummy tops, spandex shorts, extremely short skirts or shorts.
- 3.2. Students should walk with bikes/scooters on school property, and carry their skateboards.
- 3.3. Headgear (e.g. hats, hoods, toques) must be removed when entering the building.
- 3.4. Footwear that restricts movement (e.g. high heels) or that could lead to injury (e.g. wheels on shoes) is not permitted.
- 3.5. Upon entering the school, students are required to proceed directly to the classroom.
- 3.6. Students are expected to walk quietly in the corridors and stairways.
- 3.7. Permission by an adult is required to leave the classroom.
- 3.8. Students must remain on school grounds at all times.
- 3.9. Students must ensure they leave with all their homework and belongings as returning after dismissal is not permitted.
- 3.10. Chewing gum in school is not permitted
- 3.11. Active participation in keeping the school and schoolyard clean by putting all litter in the garbage containers/recycling.
- 3.12. All students and parents must review and sign the form regarding appropriate online conduct and manners as stipulated by the Lester B. Pearson School Board. This will be sent home at the beginning of the academic year and returned to school where a copy is kept on file.
- 3.13. In the instance that a student has permission from the teachers and brings in a device that takes pictures, the student must ask for consent before taking anyone's picture.
- 3.14. Students are not permitted to bring electronic devices into the building unless authorized by the teacher. These include, but are not limited to, phones, iPods, smartwatches and other electronic devices. The school will not take responsibility for the security of these devices if they are brought into the building.
- 3.15. Should a student bring electronic devices and use them in school without authorization, the teacher has the right to remove them from the student. The electronic device will then be brought to the school principal for safekeeping and returned to the student at the end of the day. Should this occur again, the device will be kept with the principal until such time as the student's parent retrieves it from the school.
- 3.16. All students are responsible for the care of the school property which they use. Should a student damage, destroy, or lose any school property, the student or his/her parents will be held financially responsible for the reimbursement of the total cost of the damages.
- 3.17. Students must treat other people's property with respect. Should a student purposely damage or destroy the property of another student, his/her parents will be held financially responsible for the reimbursement of the total cost of the damages.
- 3.18. It is prohibited to record conversations without the consent of others (*please see the Appropriate use of Digital Communications and Technologies Policy, located at www.lbpsb.qc.ca*)
- 3.19. Vacations during the year are not encouraged by the school. Teachers are not required to provide any materials prior to the departure of a student nor will they provide

supplemental lessons upon their return. Any lessons/material missed will be the responsibility of the parent to cover.

- 3.20. Birthday and Holiday Snacks Policy: Due to the fact that we have many children with food allergies who are a part of our school community, we ask that food not be brought in to celebrate birthdays or holidays in order to ensure the safety of all students. Non-edible class treats are accepted, but coordination with the teacher(s) is necessary.

4. Potential Consequences

If a student chooses to contravene the rules laid out in the code of conduct, the student may receive one or more of the following consequences:

- Conflict resolution.
- Immediate intervention with the child by staff members.
- Communication with parents (e.g. telephone, incident report, letter, email).
- Detention - loss of recess and/or lunch and/or daycare outside play privileges
- If a child must be kept after school hours, a notice of detention will be sent twenty-four hours in advance to allow parents to make the necessary arrangements.
- Reflection form sent home and signed by parents.
- Placement in an alternative classroom.
- Loss of field trip privileges.
- Loss of grad activity privileges (where applicable).
- Loss of extra-curricular privileges.
- Loss of bus privileges.
- An in-school meeting with the parents and the child.
- In-school suspension
- *If a child must be kept after school hours, a notice of detention will be sent twenty-four hours in advance to allow parents to make the necessary arrangements.*
- *It is the prerogative of the school administration to modify a student's schedule during an in-school suspension.*
- Out-of-school suspension.
- A planning conference with the principal and/or teacher.
- Community service either inside or outside of the school setting.
- Replacement of and/or payment of any damaged or mistreated items belonging to the school.
- Transfer to another school in the LBPSB or an Alternative program.

If the problem continues, an individual discipline plan involving school professionals and parents may be developed.

4. Expectations for Parents/Guardians/Visitors

This section clearly defines the expected conduct of all parents, guardians or visitors to the St. Anthony premises or at school-sanctioned events in order to enable us to continue to flourish and succeed in an atmosphere of mutual respect. In order to support a safe and caring environment, St. Anthony will not tolerate

- Disruptive behaviour which interferes or threatens to interfere with the operation of the school or school-sanctioned event.
- Using loud or offensive language, swearing, cursing or using profane language, in person or over the phone.
- Threatening harm or the use of physical aggression towards another adult or child (including harassment or intimidation of any kind).
- Abusive or threatening emails or text/voicemail/phone messages or other written communications.
- Defamatory, offensive or derogatory comments regarding St. Anthony or of the students/staff/parents on social media and/or websites.

The above behaviours will be dealt with by the school administration and/or school board administration. St. Anthony and/or the LBPSB reserve the right to take any necessary actions to ensure that members of the school community are not subjected to abuse.

The premises of St. Anthony are private property and parents, guardians or visitors have been granted permission from the school to be on their premises. However, in the case of unacceptable behaviour, the school may ban the parent(s), guardian(s) or visitor(s) from entering the school or school board premises. Unacceptable behaviour may result in the police being informed.

Student and Parent/Guardian Acknowledgement

The St. Anthony School Code of Conduct applies to all students when in the building, on school grounds, in digital learning environments, those taking the school bus, walking to school, within the school corridor, and on school field trips.

When sanctions are applied, it is with the understanding that the long-term goal is the rehabilitation and reintegration of the student who behaves in an inappropriate or unacceptable manner. The safety and security of all students and staff are always the primary focus.

St. Anthony School adheres to the guidelines set by the Lester B. Pearson School Board under the "Policy on Safe and Caring Schools" which can be found online at www.lbpsb.qc.ca.